

BYLAWS
OF
THE POLICY COMMITTEE
OF
THE OHIO ASSOCIATION OF REGIONAL COUNCILS
(last update: July 2023)

Section 1-NAME

The Name of this Committee shall be the Policy Committee of the Ohio Association of Regional Councils (OARC).

Section 2—ORIGIN

The Policy Committee was established as a Committee of the OARC.

Section 3-PURPOSE

The purpose of the Policy Committee is to:

1. Discuss policy, legislative and advocacy issues;
2. Identify critical areas and recommend advocacy issues, positions and/or activities for OARC's strategic advocacy engagement;
3. Work with and provide oversight to the Legislative Affairs Consultant/Contractor to develop the two-year OARC Policy Agenda for Board approval;
4. Lead the development of policy comments in support of OARC positions;
5. Serve as an advocacy group on State and National issues of significance to OARC members.
6. Coordinate advocacy positions and activities with other Key Statewide Associations on issues of mutual concern.

Section 4-MEMBERSHIP

Membership shall consist of representatives of OARC members as defined in Article III Section 1 of the Constitution and Bylaws of the OARC. Multiple representatives from each member Agency is allowed. Each OARC member Agency is allotted one vote on any motions of the Committee.

Section 5-CHAIR/VICE-CHAIR AND DUTIES

The committee officers shall consist of a Chair and a Vice-Chair.

- A. Chair – To preside at all meetings; to appoint committees; to notify the committee of all meetings; to call special meetings as required; to represent the OARC Policy committee before other bodies and committees as directed; to appoint special or sub committees to examine specific policy and/or legislative issues; and to prepare agendas and meeting summaries/minutes for all meetings.
- B. Vice-Chair – To perform all duties of the Chair in their absence.
- C. Temporary Chair – In the absence of the Chair and Vice-Chair, a Temporary Chair shall be selected by the members present.

Section 6 - SELECTION OF CHAIR AND VICE-CHAIR

The Chair and Vice-Chair shall be selected by the OARC President bi-annually at the last regular meeting held during the year or as a vacancy in either officer position arises. The term of office shall begin at the first meeting following selection by the OARC President.

Section 7—COMMITTEES

Special or Sub-Committees shall be formed and appointed by the Committee Chair when necessary to examine specific policy and/or legislative issues. Although appointed by the OARC Policy Committee Chair, members of the committees need not be members of the OARC Policy Committee.

Section 8—MEETINGS

Scheduled meetings of the OARC Policy Committee shall be held a minimum of six (6) times per year, in person or via teleconference. Notice and agenda of meetings shall be e-mailed or mailed to all members prior to all meetings. Special meetings shall be held at the call of the Chair. All meetings shall be open to the public. A quorum shall consist of those present. Meetings shall be conducted according to Robert's Rules of Order, unless otherwise decided by the OARC Policy Committee. Official action shall require a simple majority of those present and voting, either in person or electronically via e-mail and/or teleconference.

Section 9 - AMENDMENTS

Amendments to these Bylaws shall be by majority vote of a quorum-of any scheduled OARC Board meeting. The proposal for amendments to the Bylaws shall appear on the published agenda. The text of the proposed amendments to the Bylaws must be sent to all members with the meeting notice.